

**Wicomico Shores Golf Course Advisory Board**  
**MINUTES**  
**October 23, 2019**

**MEMBERS PRESENT:** David Phalen, Chairperson; Dick Buckler, Peter Delman, Tom Dixon Pat Dugan, Jim Hodges and Bernie Kneeland.

**MEMBERS ABSENT:** None

**R&P STAFF PRESENT:** Arthur Shepherd, R&P Director; Nick Isom, Golf Course Manager; Suzanne Watts, Food and Beverage Coordinator

**OTHERS PRESENT:** None

**CALL TO ORDER**

The meeting of the Wicomico Shores Golf Course (WSGC) Advisory Board was called to order at 6:00p.m. at the WSGC Clubhouse by the Board Chair Dave Phalen

**AGENDA**

At the request of Jim Hodges Chair Dave Phalen added the following items to the agenda:

- Status of WSGC as a Visitors Center
- Score Card and Tee Markers as a revenue opportunity for the golf course

**APPROVAL OF MINUTES**

Chairman Phalen informed the Board through an email dated August 26, 2019 that the July minutes were approved via email - 5 approve, 0 opposed, and 2 abstentions

**OLD BUSINESS**

**FY 2020 CIP PROJECTS**

Nick Isom informed the Board of the following:

- The 18 hole bunker project has been completed
- Fairway drainage on hole # 15 has begun and will be completed no later than the week of October 28, 2019
- Drainage of the #8 green is schedule for the week of October 28, 2019 and takes a 4-5 hours to complete
- The cart path project has begun and the ten (10) hole portion of the project should be completed during the week of November 4, 2019

**WSGC ACTIVITY WELCOME CENTER**

Mr. Shepherd indicated that the Welcome Center concept continues to move forward and that any program and equipment costs will be addressed in the fall budget WSGC budget process.

Mr. Hodges inquired of the possibility of the CSMC paying a fee utilizing the facility as a Welcome Center

The Board inquired of the Visitors Center operations at the Pax River Naval Air Museum. Mr. Shepherd will check into the matter and provide a report to the Board at the November 2019 meeting.

**REPORTS**

**WSGC & RIVERVIEW**

Nick Isom prepared and presented the WSGC and Riverview Restaurant reports.

Several teeing grounds will be developed over the winter months and all holes will include five (5) tee areas.

Jim Hodges recommended incorporating designated drop areas within the course, particularly on water holes (such as #s 8, 9, 13, 15, and 17).

Nick Isom spoke about the Golf Course Standards that are being developed by WSGC and will present a draft to the Board at the November meeting to coincide with FY2021 budget preparation.

## **NEW BUSINESS**

### **FY2021 BUDGET**

Staff recommendations and Board member input will be reviewed and discussed during the November 2019 meeting. Budget recommendations will be confirmed during the November 2019 meeting.

Mr. Shepherd currently recommends \$378,000 for the FY21 CIP; complete cart path project, irrigation repairs and equipment. Items recommended by the Board included

- 50 yard chipping area
- Expand tee boxes - #1 & #13

### **SCORE CARDS AND TEE MARKERS**

Mr. Hodges discussed the potential of increased revenue for WSGC if the ads for the score cards and tee markers are sold independently and the scorecards and tee markers are designed and purchased by WSGC. Mr. Hodges agreed to investigate the feasibility of increased revenue and will provide a report to the Board.

### **SCHEDULING THE NEXT MEETING**

Chairman Phalen scheduled the next meeting for Wednesday November 20, 2019 at 6:00pm at the Wicomico Shores Golf Course.

### **ADJOURNMENT**

The meeting adjourned at approximately 7:30 P.M.

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R&P staff, Recorder

Minutes approved by the WSGC Advisory Board on \_\_\_\_\_.